Summer Internships with Harper Collins Books

Harper Collins Book Publishers is offering four different types of internships this summer, with multiple openings in each category. Check out the information below!

**General Books Group Editorial**
We have several editorial internship opportunities available in our General Books Group.

Depending on the specific internship responsibilities may include:
- Reading manuscripts and writing reader's reports
- Developing book proposals for unagented projects
- Transmitting manuscripts to copy editing/production departments
- Creating copy for fact sheets/bound galleys, book flaps and jackets
- Writing rejection letters

To apply, please send a cover letter along with your resume and in your cover letter please specify which imprint you would like to work in and why: Ecco, William Morrow, Avon, Harper Voyager, Harper, HarperBusiness, Broadside, William Morrow Cookbooks, or HarperAudio.

Please note our internships are unpaid and are for college credit only. Only current students that are able to obtain credit for the internship may apply.

**General Books Group Publicity**
We are now accepting applications for our Summer 2012 internship program. We have several Publicity internship opportunities available in our General Books Group.

Depending on the specific internship responsibilities may include:
- Assist in creating press materials for books and authors
- Research potential media contacts
- Schedule tours and provide support at summer conferences
- Maintain publicity database
- Coordinate mailings

**To apply:** Please send a cover letter along with your resume. In your cover letter please specify which imprint you would like to work in and why.

**General Books Group Marketing**
We are now accepting applications for our Summer 2012 internship program. We have several marketing internship opportunities available in our General Books Group.

Depending on the specific internship responsibilities may include:
- Seek out and explore new promotional opportunities
- Research websites and blogs for niche online outreach and maintain contact lists
- Assist with industry and consumer outreach including mailings
- Gather materials for meetings and coordinate follow-up
- Support marketing team’s social media initiatives
- Assist in creating sales materials
- Serve as liaison between marketing and promotion departments to request creation of promotional materials and to ensure timely execution of projects
To apply, please send a cover letter along with your resume and in your cover letter please specify which imprint you would like to work in and why: Harper/HarperBusiness/Broadside, William Morrow/Harper Voyager/William Morrow Cookbooks or Harper Perennial/HarperPaperback.

Please note our internships are unpaid and are for college credit only. Only current students that are able to obtain credit for the internship may apply.

**Managing Editorial/Digital Publishing**

We have a fantastic opportunity for a summer intern to work in our managing editorial department!

Responsibilities include:
- Quality assurance in both digital and print formats
- Database management
- Miscellaneous responsibilities supporting a busy managing editorial/digital publishing services team

Requirements:
- Knowledge of Microsoft Word and Excel
- Experience working on a school publication preferred

To apply, please send a cover letter along with your resume.

Please note our internships are unpaid and are for college credit only. Only current students that are able to obtain credit for the internship may apply.

To apply for any of these internships, visit their careers page.