

Faculty and Graduate Student Travel Funding Policy

The Department of English values and seeks to support faculty research. In 2019-2020, the Department is in the financial position to provide all faculty travel funding at various levels based on the percentage effort of research in the respective contracts.

Faculty Levels and Funding:

Tenure-Eligible:	\$2,300
Tenured:	\$2,000
Career-Track Professor:	\$1,500
Career-Track Lecturer (Voting)	\$500
Graduate Students	\$325 (up to annual budget of \$14,300)

Travel funding may be used for conference fees, hotel, travel expenses, and a per diem for food.

All funding amounts are subject to change annually based on available resources.

Faculty travel funding rolls over on an *every other year* basis with the odd years rolling over into the even years. For example, available balances from FY19 rollover into FY20 available balances.

Travel funding is available on a fiscal-year basis (from June 30-July 1).

Policy updated 8/5/19