Department of English Meeting Friday, April 27, 2018

Attendance: Matthew Abraham, Stephanie Brown, Roger Dahood, Alison Deming, Jean Goodrich, Paul Hurh, Fenton Johnson, Hayriye Kayi-Aydar, Manya Lempert, Kristin Little Aimee Mapes, Farid Matuk, Allison McCabe, Maureen McHugh, Lee Medovoi, Susan Miller-Cochran, Ander Monson, Manuel Muñoz, Tenney Nathanson, Kara Reed, Jon Reinhardt, Casey Richardson, Shelley Rodrigo, Jamey Rogers, Jeff Schlueter, Aurelie Sheehan, Joel Smith, Nick Smith, Ragini Srinivasan, Shelley Staples, Chris Tardy, Monica Vega

Meeting began at 2:00 pm in ML 411

Approval of 3/30/18 minutes with included addendum from Matthew Abraham

I. Head’s Report

A. Possible partner hire with AIS, other hiring information to be submitted in a hiring plan

   a. There was a question about programs having enough time to huddle before dispersing for the summer – Lee mentioned that we’ll have enough time but he is not sure if it’s a 1 year or a 3-year hiring plan

II. Discussion

A. Academic Program Review – Self Study Committee Nominations

   a. All PD chairs are automatically on the committee. It was suggested that a CT faculty member should be on the core committee.

   b. It was noted that unaffiliated faculty might not be eligible because it’s program-based.

   c. There was further discussion and recommendations for the 2011 model in which PDs are on the core committee, along with the staff representative, department head, chair, career-track representative – and if an unaffiliated or jr. faculty member wants to serve we could discuss it further. This motion was seconded and passed.

B. Academic Program Review – Strategy for External Committee Nominations

   a. There was discussion to see if anyone remembered what we did in the past for the external committee. Lee recommended that programs consult and generate names. He noted that we need twice
as many names as we have slots so the dean’s office can make selections from the list.

b. There was further discussion about the composition of the external committee: we’ll need two people who are local, a community member and a recent alum.

C. Task Force – Constitutional Amendment Proposal

a. Aurelie and Aimee discussed the newly proposed changes to the constitution and bylaws that were sent out to the department previously for review.

b. There was discussion about how we report department votes for head searches, as pertaining to article II of the bylaws. Someone suggested advocating for solicitation of advisory votes of non-voting members to the department that will be sent to the dean.

c. It was noted that there are two separate issues in regards to how we talk about advisory votes. The question of what’s most important for the dean and what’s most important for the department.

d. There was further discussion about diction in the bylaws, polling for non-voting members and voting for advisory votes of voting members. There was further discussion about recruitment and who should be on hiring committees.

D. Retreat Planning

E. A plan for an end of summer retreat was discussed. It was noted that a qualtrics survey for possible dates and discussion topics would be sent out to the department.

The meeting was adjourned at 3:30pm.