Credit Hours: 1 – 2

Positions available: 2 positions for teaching and writing community outreach in Tucson

Requirements: No teaching or tutoring background necessary. All training will be on-site.

Contact:
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Are you looking for an internship?
Join our community outreach efforts!

Drs. Cristina Ramirez, Jeremy Godfrey, and Graduate Assistant Maria Conti are looking for interns to help with a community outreach writing project. This project focuses on helping junior and senior high school students draft, revise, and edit personal statements for college admission and scholarship applications. Personal Statements help high school students address how their personal experiences shape their identities and articulate a potential fit with a college community.

This 1 – 2 credit-hour internship will involve tutoring high school students on the specific genre of personal statements. The following is a list of expectations. The intern will:

- Meet periodically (bimonthly) during the semester at Desert View High School. These workshops will be held during the day (times TBD) for three 3-hour workshops under the supervision of Drs. Cristina Ramirez and Jeremy Godfrey to guide high school students in the craft of personal statements and revision. Interns will also attend several (3) meetings (1 hour) before the initial launch of personal statement workshops, as well as post-workshop meetings to debrief and summarize the teaching and outreach experience.

- Assist in the development, production, and distribution of materials for high school students to use in their writing process. All materials will be saved and collected for the required internship portfolio that you will share at the end of the semester.

- Write a report on each of the meetings. The report will consist of observation of student-instructor interaction, student reactions to workshop, and a collection of student writing.

- Create 2 brochures for this position. 1) A brochure for students in the high schools on the importance of a personal statement; 2) A brochure on the working connection between the English department and the internship position.

If helping local, college-bound high school students get the writing edge they need interests you, join our team! You will gain excellent leadership experience in planning and facilitating an outreach project. You will also develop a portfolio that you can list on your resume and present in job interviews!