

EGU Meeting Agenda

March 17th, 2023

4:00 PM - 5:00 PM

Meeting Link: <https://arizona.zoom.us/j/82659841643>

Password: 3NgGR@3202

Officers Present:	Griffin, Alyx, Leah, Larissa, Josie, Maria
Visitors Present:	Don (Captioner)

Online Access Statement (template provided by the UA Disability Cultural Center)

- Exist in the space in whatever ways are most comfortable to you
- Please state your name when speaking to assist the captioner (e.g., “Alyx is speaking”)
- Allow others to fully finish their thoughts before beginning to speak

Co-Chair Reports

1) Griff

a) No WP Meeting

b) Meeting With Shelley:

- i) Further discussed requirements for funding initiatives
- ii) Provided a [template for the WP Travel Funding](#) that we can adopt if we would like
- iii) For End-of-Semester Gathering (Josie): Can fund food and drink as usual; make sure the normal requirements are met- no “gathering/party/funofanykind!”, mention agenda items
- iv) For regular Professional Development Funding:
 - (1) Suggested planning for starting 23-24
 - (2) Suggested a format of a once a month workshop series
 - (3) Suggested we coordinate panels of cross-disciplinary instructors, etc to offer talks and/or skills workshops/writing groups on key professional development topics
 - (4) Suggested pay (\$50/hr w/ 2 hrs prep with higher fee for specialization) for grad student facilitators
 - (5) Cautioned that off campus events, especially if located at a social gathering, would likely not pass the “newspaper test”
 - (6) Does anyone want to collaborate with Griff on planning around this type of workshop series?
- v) Questions for Next Shelley Meeting:
 - (1) When will the WP/English know how many subcommittees there will be next year?

2) Alyx **[VACANT]**

a) Action Items/Check In


- i) AY 2023-2024 Elections

- (1) [nominations form](#) was sent out on Monday (3/13); please keep nominating folks and yourselves! (esp. Co-Chairs)
 - (a) [COMMENT]: Any officer can re-run for their current position or nominate themselves for a different position; you must be nominated by someone else for the Co-Chair position (feel free to ask anyone to nominate you!).
- (2) circulate ballot for two week-period (3/27); election results announced (4/10)
- (3) if second round required, nominations circulate for one-week period (4/17); circulate ballot for one-week period (4/24) and election results announced (5/1)
- ii) In-Person Migration Plan
 - (1) Secure In-Person Meeting Space
 - (a) I'll look into the Library/BearDown Gym spaces and include the location in next Friday's meeting reminder (3/24)
 - (b) Remote attendance will remain an option; I'll manage the Zoom space for at least the first meeting
 - (2) Continue Funding Conversation w/ Josie
 - (a) From Josie's 3/3 Report: "Teaching methodologies, curricular support and collaboration"
 - (b) One question that came up is whether or not we wanted to use funding to provide light refreshments during the meetings (which is what some explicitly said would motivate them to resume attending the in-person meetings) or after the meeting (Snakes and Lattes)
 - (c) Even though the focus is on increasing attendance via our in-person migration plan, it's difficult to secure WP funding for "social events" but folding this into curricular support should give us some freedom in how we use the funding
 - (i) [COMMENT]: All we need to do is provide a meeting flyer, meeting agenda, and attendance log
 - (d) If nothing else, we can just request one-time funding for our end-of-semester meeting (4/28)
 - (i) [COMMENT]: Historically, these seem to have had consistent success in increasing meeting attendance and securing funding.
 - (e) [COMMENT]: I can't recall if I brought this to Cristina explicitly during our last meeting, but I can bring it to her for our end of March meeting to see if the department can offer something in case the WP funding falls through.
- b) 3/17 Council Meeting
 - i) Council voted to move forward with DiRoberto transfer over Spring Break (waiting for Liesel Folks signature)
 - (1) Cristina will circulate hire materials sometime next week
 - (2) Teaching Demo 3/23 from 9:30-10:45am in Social Sciences #312
 - (3) Research Talk 4/17 around 11:00am (time and location pending)

- ii) Need for permanent Associate Head
 - (1) Susan Miller-Cochran is now Interim Associate Head; stepping down 5/21, will serve until 6/30 if necessary
 - (a) [COMMENT]: From Sharonne: AY 23-24 schedule should be done by this time, and Associate Head helps with this to keep the flow of undergrad/grad courses (proposed someone should be in the position by end of May). Scott Selisker should be coming back in May for a few months, but Susan has offered to do this work if necessary.
 - (2) Denise Wise was doing a lot of this labor, but is ineligible for the position (constitution states only continuing status/TT faculty); constitutional amendment would be required
 - (a) [COMMENT]: Folx seemed reticent about making this drastic change
 - (3) Cristina: Can we expand the eligibility requirements for the position (concerns with negotiating budgets with the Dean, making curricular decisions, speaking to faculty about curriculum development, etc.)?
 - (4) Cristina concerned about not filling position; circulating another call to faculty listserv next week (folx wondering who permanent Dept Head will be)
 - (a) [COMMENT]: Questions were raised about how long someone can serve as an interim; there are precedents from other units in SBS where folx have served as long-term interims.
 - (5) General feelings of anxiety and over-extension of faculty and units (we don't have enough people to fill these positions and most folx, especially RCTE, are performing double duty with teaching/admin)
 - (a) [COMMENT]: Susan encourages folx to reach out to her directly with program needs and concerns.
- c) Upcoming Meetings
 - i) next EGU Meeting is 3/31 (end of March)
 - ii) next meeting w/ Cristina is 3/28
 - iii) next Council meeting is 4/17

Rep Reports

- Secretary (Leah):
 - No updates
- EDI Co-Chairs (Thir & Caleb):
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- WPC
 - Assessment (Larissa):

- We're in training mode for the assessments of portfolios. This coming week, I'll be leading calibration training(s) with various other folks in an effort to take some labor off Erin's shoulders and also make the experience more department-led. Should be fun! And the pay is nice too.
 - This is probably something we can point graduate students to in the future. This semester at least, calibration leaders are getting \$200 to lead one calibration session, and \$50 for any subsequent sessions. Not sure this will exist each semester. People have to have done assessment before so perhaps we can just mention it as a PD opportunity to folks. I know Erin will be emphasizing this as a PD opportunity more in the future anyway.
 - Unrelated: grad slam was a great experience. Would highly recommend for anyone who is in the dissertating stage simply because it forces you to think about distilling your argument into a 3 minute talk—something I found very productive.
 - Awards (Mucktadir):
 - Committee has made its decisions. Winners to be awarded in April.
 - Curriculum & Instructional Materials (Sean):
 -  CIM 22-23 Meeting Notes & Agendas
 - Committee is scheduled to meet next Thursday (3/23) at 1:00 PM to finalize the design of our open/free teaching and learning resource database in Google Sites that we're affectionately referring to as AZWORD (Arizona Writing Online Resource Database), which we plan to use to replace the *St. Martin's Guide*, with a hopeful trajectory of having AY 23-24 be a transition year supported with synchronous PD and asynchronous materials, and to ultimately remove the *St. Martin's Guide* requirement starting FA24 (reducing WP student textbook costs substantially).
 - However, I did see recently (and didn't yet have the chance to closely research or discuss) an administrative email about a new program for bundled student textbook costs/a package or flat rate, which could complicate our efforts at cost reduction here. Will try and look into if this is a valid concern or not.
 - Difference & Inequality (Griff):
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 - Values & Strategic Planning (Anh):
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 - Professional Development (Désiré):
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- GPSC (Kriti):
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- Social Chair: (Josie)
 - Workshopping the funding request for our in-person meetings
 - Tentative dates for in-person meetings: 4/14, 4/28
- First-Year Rep ([VACANT]):
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- CW ([VACANT]):
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- EAL (Maria):
 - SLW Director- Meet with the Second Language writing director position candidate- Lauren Harvey. Today (friday) from 2-2:30 pm at the ML building 453.
 - Grad Slam event happening this week- Amazing presentations!
 - Library is renewing some of their buildings.
 - RESEARCH ENGAGEMENT: Also, updating their website to provide more research support and workshops.
 - Therapy dogs: march 22 11-1 pm
- LIT (Matt):
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- RCTE (Charlie):
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- SLAT (Anh & Mariana):
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- Undergrad Curriculum (Laura):
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- Lit Grad Curriculum (David):
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Project Reports

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Projects & Tasks

- ONGOING: Add ideas for alternative summer jobs to this doc:
 - ☰ Possible Summer Job Opportunities
- ONGOING: Revise language for Structural/Position-Related Revisions
- ONGOING: Remind people of travel, research and professional development funding with low-stakes application processes!
 - [EGU Travel Awards for “official university business” travel](#) - \$325 to cover costs of presenting work at a conference
 - [English Graduate Student Research Fund](#) - \$500 for research travel/field work. Money can no longer be used for local research costs as of Spring 2022 (including buying books, transcription software, etc.).
 - [GPSC Travel, Research, and Professional Development grants](#). Three separate applications for different types of opportunities; up to \$750 for eligible research travel or research project costs, up to \$1500 for eligible Professional Development costs

Questions

- ONGOING: How do we continue to maintain the care systems we’ve begun working on in AY 2022-23? How can these care systems continue to evolve going forward, and what can future care systems look like?
- ONGOING: What is a good funding model? What could help us, the GATs, as the structures shift?

Conversations

- Co-Chair Reports
 - Nominations form has been sent out
 - Keep filling it out so that Alyx can notify nominees
 - Hoping that introducing it now gives us more time instead of waiting until later in the semester
 - Contingency plan in place for second round of nominations as needed
 - Feedback:
 - Concern about smaller co-horts coming in affecting whether or not we will be able to fill all of our EGU positions
 - Do we know how many WPC committees there will be next fall that we need EGU reps for?
 - Griff will ask Shelley
 - Alyx included all current WPC committees in the nomination form with a note that we might need to move people around and/or there could be other/different committees
 - Will confirm in-person meeting space next week
 - Email will go out to officers ahead of time
 - Will still have remote option with captioning available
 - Likely will need to revise access statement to reflect hybrid modality
 - Council meeting
 - Moving forward with DiRoberto transfer
 - Concern now is finding associate head for department
 - Susan Miller-Cochran stepping in for now as interim
 - Stepping down in May (or June if needed)
 - Concern about filling position when everyone is stretched thin
 - Worried that dean might cut funding if we can't fill the position, and make someone do that labor for free
 - Meeting with Shelley
 - [WP Graduate Student Travel Fund](#)
 - Current draft comes from WP's description of travel funding for lecturers
 - Google form for applying
 - If the person indicates that it is related to teaching, it can be automatically approved
 - Should not be a lot of labor for EGU
 - The English department then disperses funds through bursar since it is grant awarded
 - Money is automatically credited to balance owed in bursar first → can affect access
 - Eligible to any grad student whose funding comes from the English Dept (not specifically the WP)

- Current understanding that the funds will be coming from the English dept account and EGU will be the one receiving requests, approving, and processing
 - This will be passed on to the next EGU cohort for the fall
- Need to demonstrate it will benefit teaching
- Timeline
 - No deadline from Shelley at this point
 - Assumption that the funds would be implemented by new co-chairs in the fall
 - Our labor right now would be to get it set up and approved to go into effect in the fall
- ACTION: Vote on EGU taking on the administrative labor of managing the funding process
 - Alyx will email officers
 - If approved, we can then vote on drafted language for funding description
- Ongoing funding for PD / in-person meetings
 - Separate from travel funding
 - This funding has to be approved by WP (not just by EGU)
 - End-of-semester meeting funding can happen as usual (regular process we have been using)
 - Biweekly meetings:
 - If we can add an agenda line item for opening floor for discussing support for our teaching, she can provide funding for food
 - Will not request funding for earlier April meeting due to time constraints
 - Focus instead on the end-of-semester meeting
 - Typically we have had higher attendance at these meetings (outside with food)
 - Use this meeting as a starting point for what fall 2023 meetings might look like
 - Shelley is encouraging us to offer more regular PD opportunities
 - Asking faculty from different departments to come talk about ways to enhance professional and/or pedagogical skills
 - This is part of the faculty's contract to offer support for grad students
 - Can let Shelley know if we face pushback
 - She sees value in having more opportunities more specific to us in humanities / social sciences vs. the more general PD offered through the Grad College
 - Once or twice a month events (that could coincide with our meetings)
 - Talks but also workshops (work space)

