

## DEPARTMENT OF ENGLISH

### Criteria for Membership in the Graduate Faculty for Creative Writing

#### A. Prologue:

1 As specified in UHAP Policy 3.1.04:

Members of the graduate faculty have special privileges and obligations within graduate education, especially related to thesis, dissertation and other culminating capstone project committee roles and membership, as well as graduate student advising and mentorship. Graduate faculty membership is automatically granted to tenured and tenure-track faculty and continuing-status and eligible academic professionals with faculty titles and may be granted selectively to career track faculty or others. The Graduate College, in coordination with the academic colleges and programs, oversees the criteria, processes, and procedures related to the granting, review, and in rare cases of unacceptable performance, the remediation or removal of graduate faculty membership to ensure the quality of graduate programs and delivery of graduate education

2 The Graduate College policies governing graduate faculty membership are set out here: <https://grad.arizona.edu/policies/academic-policies/graduate-faculty-policy>

3 Members of the Graduate Faculty are expected to maintain the “Responsibilities of Graduate Faculty”, as outlined in section 4.1 of the Graduate College policy.

#### B. Tenured/Tenure-Eligible, Continuing Status/Eligible Academic Professionals

As per UHAP Policy 3.1.04 and section 1.1.1 of the Graduate College Graduate Faculty Policy<sup>1</sup>, Tenure-eligible/tenured faculty and Continuing Status eligible/Continuing Status academic professionals with faculty appointments are automatically members of the Graduate Faculty in Creative Writing.

#### C. Members of the Graduate Faculty in Other Programs without FTE in Creative Writing

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<sup>1</sup> <https://grad.arizona.edu/policies/academic-policies/graduate-faculty-policy>

Faculty who are members of the Graduate Faculty in other programs but who do not hold FTE in English may be serve as members of the Graduate Faculty in Creative Writing on the recommendation and/or approval of the Creative Writing program and with the following criteria:

- a. Have a terminal degree in Creative Writing or a related discipline, and/or regularly conduct and publish research or creative work in the field of Creative Writing.

#### D. Emeritus Faculty

As per section 1.1.2 of the Graduate College Graduate Faculty policy, faculty who have been awarded Emeritus status by the President of the University of Arizona are automatically members of the Graduate Faculty in their programs, so long as they continue evidence of currency in their field.

#### E. Criteria for membership of Career Track Faculty and Continuing Status/Eligible professionals without faculty titles.

Career Track Faculty and Continuing Status and CS-Eligible academic professionals without faculty titles may be recommended to be appointed to the Graduate Faculty in Creative Writing if they meet the the following criteria:

- a. Hold a terminal degree in Creative Writing, and/or have regular or recent publication of creative work in reputable journals or with notable presses.
- b. Demonstrate significant leadership in literary organizations and/or have a record of strong mentorship of undergraduate students.

#### F. Criteria for the endorsement to chair a Doctoral Committee.<sup>2</sup>

The following additional criteria are used to determine if a member of the Graduate Faculty in Creative Writing has the endorsement to chair MFA thesis and/or doctoral committees. Faculty with the endorsement to chair doctoral committees are expected to maintain the responsibilities outlined in section 4.4 of the Graduate College policy.

- Only tenured/tenure-eligible Graduate faculty in Creative Writing shall have the endorsement to chair graduate committees.

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<sup>2</sup> Note that the Graduate College does not maintain a list of who is entitled to chair doctoral committees. It is the responsibility of each program to ensure that graduate committees are composed of program-approved members and are chaired by appropriately qualified faculty. The program does this verification when the DGS approves GradPath committee forms.

See also section 1.1.5 of <https://grad.arizona.edu/policies/academic-policies/graduate-faculty-policy> for important information about the endorsement to chair criteria.

## G. Vote on Membership in Creative Writing Graduate Faculty

In order to add a faculty member under sections E, Creative Writing shall forward a nomination for approval to the SBS Dean's office, including a current CV after a vote of all Graduate Faculty in Creative Writing, requiring a simple majority.

*Program Approval Graduate Faculty Criteria:* faculty vote: 9 of 9 approve, 2.25.21

*Academic College Dean's office approval:* **JP Jones III, SBS Dean**, 3.1.21

*Graduate College Approval*



*Date* March 26, 2021