

Department of English

Criteria for Membership in the Graduate Faculty for the MA/PhD in English¹

A. Prologue:

1 As specified in UHAP Policy 3.1.04:

Members of the graduate faculty have special privileges and obligations within graduate education, especially related to thesis, dissertation and other culminating capstone project committee roles and membership, as well as graduate student advising and mentorship. Graduate faculty membership is automatically granted to tenured and tenure-track faculty and continuing-status and eligible academic professionals with faculty titles and may be granted selectively to career track faculty or others. The Graduate College, in coordination with the academic colleges and programs, oversees the criteria, processes, and procedures related to the granting, review, and in rare cases of unacceptable performance, the remediation or removal of graduate faculty membership to ensure the quality of graduate programs and delivery of graduate education

2 The Graduate College policies governing graduate faculty membership are set out here: <https://grad.arizona.edu/policies/academic-policies/graduate-faculty-policy>

3 Members of the Graduate Faculty are expected to maintain the “Responsibilities of Graduate Faculty”, as outlined in section 4.1 of the Graduate College policy.

B. Tenured/Tenure-Eligible, Continuing Status/Eligible Academic Professionals

As per UHAP Policy 3.1.04 and section 1.1.1 of the Graduate College Graduate Faculty Policy², Tenure-eligible/tenured faculty and Continuing Status eligible/Continuing Status academic professionals with faculty appointments are automatically members of the Graduate Faculty in the programs where they hold FTE.

¹ The policies set out in this document do not apply to special members, retired faculty without emeritus status and other faculty who have resigned as well as to academic experts who are not employees of the University of Arizona. For information on how these categories of potential committee members are may be included on committees, see section 1.2 of <https://grad.arizona.edu/policies/academic-policies/graduate-faculty-policy>

² <https://grad.arizona.edu/policies/academic-policies/graduate-faculty-policy>

C. Members of the Graduate Faculty in Other Programs without FTE in the department of English³

Faculty who are members of the Graduate Faculty in other programs but who do not hold FTE in the Department of English may serve as members of the Graduate Faculty in the MA/Ph.D in English with the following criteria:

- a) Have a Ph.D. in English or related field, and
- b) Regularly conduct and publish research in the area of literature.

D. Emeritus Faculty

As per section 1.1.2 of the Graduate College Graduate Faculty policy, faculty who have been awarded Emeritus status by the President of the University of Arizona are automatically members of the Graduate Faculty in their programs, so long as they continue evidence of currency in their field.

E. Criteria for membership of Career Track Faculty and Continuing Status/Eligible professionals without faculty titles.

Career Track Faculty and Continuing Status and CS-Eligible academic professionals without faculty titles may be recommended to be appointed to the Graduate Faculty in the MA/PhD in English if they meet all the following criteria:

- a) Have a Ph.D. in English or related field, and
- b) Regularly conduct and publish research in the area of literature and
- c) Have a record of strong mentorship of graduate and/or undergraduate students.

F. Criteria for the endorsement to chair a Doctoral Committee.⁴

The following additional criteria are used to determine if a member of the Graduate Faculty in MA/PhD in English has the endorsement to chair doctoral committees. Faculty with the

³ Note that the Graduate College does not maintain a list distinguishing among Graduate Faculty Members in different programs. It is the responsibility of each program to ensure that graduate committees are composed of program-approved members. The program does this verification when the DGS approves GradPath forms.

⁴ Note that the Graduate College does not maintain a list of who is entitled to chair doctoral committees. It is the responsibility of each program to ensure that graduate committees are composed of program-approved members and are chaired by appropriately qualified faculty. The program does this verification when the DGS approves GradPath committee forms.

endorsement to chair doctoral committees are expected to maintain the responsibilities outlined in section 4.4 of the Graduate College policy.

- All members of the Graduate Faculty in the MA/PhD in English shall have the endorsement to chair doctoral committees.

See also section 1.1.5 of <https://grad.arizona.edu/policies/academic-policies/graduate-faculty-policy> for important information about the endorsement to chair criteria.


G. Vote on Membership in the MA/Ph.D. in English Graduate Faculty

In order to add a faculty member under sections E, the MA/PhD in English shall forward a nomination for approval to the SBS Dean's office, including a current CV after a vote of all Graduate Faculty in the MA/PhD in English; requiring a simple majority,

Program Approval: Vote 13-1-1 with 4 not voting, 25 Feb 2021.

*Academic College Dean's office approval **JP Jones, SBS Dean.** Date Feb 28, 2021*

Graduate College Approval

 *Date: March 27, 2021*